



## MINUTES OF THE ACCESSIBILITY ADVISORY COMMITTEE

HELD IN THE COUNCIL CHAMBERS  
LANGLEY CITY HALL  
20399 Douglas Crescent

November 7, 2024  
AT 4:30 P.M.

- Present: Councillor Delaney Mack, Chair  
Councillor Rosemary Wallace, Co-Chair  
Zosia Ettenberg, Representative of a Person with Disabilities  
Kirsten McKitterick, Representative of a Person with Disabilities  
Ty Ankerholm, Inclusion Langley Representative  
Anthony Ormrod, Representative of a Person with Disabilities  
Ron Bergen, Senior Representative  
Diane Sugars, Member Representing Indigenous People  
Jaclyn Edwards, Member at Large
- Staff: Kim Hilton, Director of Recreation, Culture & Community Services,  
Beckett Zeller, Manager of Human Resources  
Michele Payne, Recreation Supervisor
- Regrets: Wendy Rachwalski, Member at Large

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Prior to the meeting, a roundtable introduction took place and Ty Ankerholm, the new Representative from Inclusion Langley was introduced to the committee.

The Chair began by acknowledging that the land on which we gather is on the traditional unceded territory of the Katzie, Kwantlen, Matsqui and Semiahmoo First Nations.

### 1. **AGENDA**

It was MOVED and SECONDED

THAT the Nov 7, 2024, agenda be adopted as amended to add Indigenous Consultation to the agenda as Item 3.a.

**CARRIED**

## **2. MINUTES**

It was MOVED and SECONDED

THAT the September 5, 2024, Accessibility Advisory Committee minutes be adopted as circulated.

CARRIED

## **3. STANDING ITEMS**

- a) Accessibility Audit work plan: Several topics have come up for consideration to the workplan: HandyDART, transit for seniors, accessible apartments, promotion of the committee and indigenous consultation.

The committee discussed each topic and the following workplan updates were made:

### Accessible apartments

*Action Item #5 – Education. Item A: Resource Directory.*  
Include Inventory with Resource Directory.

*Action Item #2 – Research and Consultation*  
Add Item I: Criteria and Priority status for those wishing to rent accessible units

*Add Action Item #6 – Advocacy*  
Add Item A: BC Building Code  
Add Item B: Langley City Development Services accessible guidelines  
Add Item C: Adaptable versus accessible apartments

**ACTION:** Provide accessibility guidelines that are given to developers who wish to build in the City of Langley.

It was discussed and decided that a sub-committee would be formed to work on the identified Action Items noted above.

Sub-committee members are Ms. Ettenberg, Mr. Ormrod, Ms. Edwards and Mr. Ankerholm

### HandyDART

After discussion, it was decided not to include this in the workplan as there are other groups already doing work in this area.

### Indigenous consultation

A discussion on the logistics of a sub-committee was discussed as well as the flexibility needed to have a meeting such as time, location and duration.

It was discussed and decided to provide Ms. Sugars with the autonomy to connect with others on behalf of the committee, and to arrange a roundtable discussion. Ms. Sugars commented that it would be beneficial to have someone who could take notes at the arranged meeting.

**ACTION:** Staff will advise Ms. Sugars of any contacts that have been made who may be interested in participating.

#### *Add Action item: #7 Indigenous Consultation*

A. Sub-committee. Timeline TBD: Q1 2025 if possible. Ms. Sugars in consultation with the Director of Recreation, Culture and Community Services.

#### *Add Action Item #8 – Communication and Promotion*

It was discussed and decided that a sub-committee would be formed to develop a communications strategy to promote the work of the committee and ensure effective communication.

Communication and Promotion sub-committee members are Mr. Bergen, Ms. Edwards and Ms. McKitterick

**ACTION:** Staff to develop a rack card that can be used at events and displayed in facilities.

- b) Accessibility Advisory Survey Subcommittee. As discussed during the roundtable, the survey questions will be reviewed to ensure they are clear. It was noted that the survey is quite long and could be split into two different surveys: one for accessibility and one for inclusion. The committee will seek to have a tablet available for ease of use at future events.
- c) Accessibility Audit Committee: July 15, 2024, report has been updated.

**ACTION:** Staff will seek to find out what other communities are doing regarding power scooters, as well as the progress of the BC Electric Kick Scooter Pilot Project. It was noted that the committee does not want to duplicate work that is being done by others.

**4. FOR DISCUSSION/INFORMATION**

- a) Accessible rental apartments. This was discussed during agenda item 3a.
- b) 2025 Committee Membership. A poll was taken, and all current committee members would like to return for 2025.
- c) The results of the open house questions will be summarized and shared at the next meeting and the survey questions will be updated to ensure that they are clear and concise.

**5. ROUNDTABLE**

**6. ADJOURNMENT**

It was MOVED AND SECONDED

THAT the meeting adjourns at 6:20pm

CARRIED

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CHAIR

Certified Correct:  
*mlp*

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RECREATION SUPERVISOR