

# BOARD OF VARIANCE APPLICATION

BUILDING DIVISION [inspections@langleycity.ca](mailto:inspections@langleycity.ca) 604-514-2804

**PRIOR TO ACCEPTING A BOARD OF VARIANCE APPLICATION, A COMPLETE BUILDING PERMIT APPLICATION SUBMISSION IS REQUIRED**

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## PROPERTY INFORMATION

Address: \_\_\_\_\_

Legal Description: \_\_\_\_\_

Lot #: \_\_\_\_\_ PID: \_\_\_\_\_ Folio: \_\_\_\_\_

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## APPLICANT INFORMATION

**Applicant** Name: \_\_\_\_\_

Phone: \_\_\_\_\_ Cell: \_\_\_\_\_ email: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ Province: \_\_\_\_\_ Postal: \_\_\_\_\_

**Owner** Name (if different from Applicant Name): \_\_\_\_\_

Phone: \_\_\_\_\_ Cell: \_\_\_\_\_ email: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ Province: \_\_\_\_\_ Postal: \_\_\_\_\_

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## VARIANCE REQUEST DETAILS

### BRIEF DESCRIPTION OF PROPOSED VARIANCE:

(this does not replace the required written submission defining the relief being sought and the undue hardship)

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**OTHER SIDE MUST BE COMPLETED PRIOR TO APPLICATION**



**APPLICATION CHECKLIST:**

The following are to be submitted at the time of this application:

- Application Fee.
- Completed Board of Variance Application Form.
- Written statement, signed by the owner, setting out in detail the undue hardship and the relief sought.
- Two complete sets of architectural design drawings reduced in size to 11" X 17".
- A site plan showing all buildings on the property complete with setbacks to property lines and the proposed setback variance.

Where construction has begun (related to the BOV application), a legal survey is required including proposed height relaxations.

- Letter of Authorization (if the application is submitted by an agent, not the Registered Owner, written authorization from the owner must accompany the application).

I/We have attached to this application the attachments required along with the application fee and hereby agree to submit further information deemed necessary for processing this application. Further, I hereby acknowledge that all information, including personal information, contained on this document may be made available to the public subject to the FOI Act.

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<b>Name of Applicant:</b>	<b>Signature:</b>	<b>Date:</b>
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