

PAYROLL DIRECT DEPOSIT AUTHORIZATION

Overview:

Deposits will be made to your account bi-weekly.

You may have your money deposited to any financial institution in Canada (banks, trust companies, credit unions).

You will receive a one-page pay statement by email.

Authorization

Name: _____ SIN # _____

Birthdate: _____ Phone: _____

Email Address: _____

Employee number: _____ Department: _____

I hereby authorize the City of Langley through the Payroll Direct Deposit Plan to credit payments due me to my account with the Financial institution designated below, until cancelled by me in writing.

Signature

Date

Please provide a VOID cheque or complete the banking information below:

Bank Number

Transit Number

Account Number

Bank Name

Address
