

	Title: Temporary Food Truck Policy	Number: CO-77
	Authority: Council	Section: Development Services
	Date Adopted: May 31, 2021	
	Historical Changes ()	

Purpose:

The purpose of this temporary policy is to enable the operation of food trucks in select locations in the City, in addition to the regulations applying to mobile vending and motor vehicle-based catering in the Business License and Regulation Bylaw No. 2916, and remains in effect until Council modifies this policy, or terminates this policy in response to the Provincial Health Officer (PHO) updating or rescinding public health orders related to the COVID-19 pandemic.

Scope:

This policy permits food trucks to operate in select locations within the City on a temporary basis. These food trucks must meet the requirements in this policy and the City’s Business License and Regulation Bylaw in order to operate, and receive permission from the City’s Recreation, Culture and Community Services Department to operate in select City Parks. This policy does not apply to Special Events, should they be permitted to occur by the PHO and City.

Policy Statement:

The PHO has issued public health orders to limit activities that can cause COVID-19 transmission, in the interest of lowering transmission and supporting public health. Some of these orders, when in effect, limit in-person dining at restaurants which in turn reduces business activity levels at these businesses.

In an effort to support businesses during the pandemic, enable continued access to local restaurant and food services by residents and businesses, and support PHO orders, the City of Langley is supporting initiatives that enable dining and access to food and beverages in outdoor environments that respect PHO orders, including curb-side pick-up and outdoor patios on private property and City right of ways. This policy also supports outdoor dining/access to food initiatives by allowing food trucks to operate in select locations in the City.

This policy provides a framework for the temporary regulation of food trucks in the City, until such time Council chooses to modify or terminate this policy, and/or amend the Business License and Regulation Bylaw. The following Implementation section outlines the requirements that Food Truck operators seeking to operate in the City of Langley must fulfill prior to obtaining a business license amendment, to enable Food Truck operations that are not currently permitted in the Business License and Regulation Bylaw.

Implementation:

These requirements apply to all food trucks seeking to operate within the City, according to the scope of this temporary Council policy:

1. All food trucks must be operated by food service businesses that have a permanent location in the City of Langley. These businesses must have a City of Langley business license. A maximum of 10 food trucks shall be permitted to operate in the City at one time, on a first-come, first-served basis. Once the maximum of 10 food trucks has been reached, new applicants can choose to be placed on a wait-list, so when issued food truck licenses lapse, wait-list applicants then become eligible to receive a license to operate, on a first-come, first-served basis.
2. All food trucks must adhere to all City bylaws.
3. All food trucks must provide a refuse collection and discharge management plan to the City for review and approval prior to business license amendment issuance, and all food truck operators are responsible for refuse, recyclables, food waste and cooking by-product collection and disposal. All utensils shall be compostable and preferably wood-based.
4. All food trucks must keep the area within 30 metres of their location clean and free of refuse during operating hours and for 10 minutes after operations cease for the day.
5. Sign boards and generators are only permitted adjacent to trucks and must not obstruct pedestrian or vehicles or present tripping hazards. Generators are to be low noise, kept in good operational and aesthetic condition and placed in an area away from the food service areas.
6. Food trucks must not broadcast loud music/media and live entertainment is not permitted. Quiet music is allowed provided it cannot be distinctly heard beyond 10 metres away from the food truck. No covered areas, tables or chairs are permitted adjacent to food trucks.
7. In order to operate in the City, all food trucks must obtain a business license amendment to their current business license to operate, which requires proof of:
 - a. Minimum \$5 million in commercial liability insurance, naming City of Langley as joint/additional insured and cross liability clause;
 - b. Motor vehicle insurance with minimum \$2 million automobile liability;
 - c. Drivers license for all drivers;
 - d. Fire Department inspection and approval;
 - e. Good standing from Worksafe BC; and

- f. Fraser Health Authority approval to operate.
8. Food trucks may operate on private property, provided these additional regulations are met:
- a. Food trucks may only operate on properties zoned for restaurant/food service use, and where the property owner has provided written approval for a food truck to operate on property;
 - b. A site plan showing the location of the food truck on a private property is required to be submitted for review with the business license amendment application. No covered areas, tables or chairs are permitted adjacent to food trucks, and no parking spaces shall be occupied for more than 10 hours a day;
 - c. Food trucks are not permitted to locate within and around the Historic Downtown, bounded by 204th Street, Glover Road, 56 Avenue, 206 Street, Douglas Crescent and Park Avenue (see attached map);
 - d. Food trucks are not permitted adjacent to Innes Plaza or Douglas Park;
 - e. Food trucks cannot locate closer than 200 metres from another food truck; and
 - f. Food trucks are not permitted to locate within 100 metres of an existing restaurant/food service establishment that serves similar cuisine.
9. In addition to standard required approvals for Food Trucks participating in Special Events, food trucks may operate in the parking lots of select City Parks identified below:
- i. City Park, limited to one truck in the west side parking lot near Al Anderson Memorial Pool;
 - ii. Linwood Park, limited to one truck in the parking lot;
 - iii. Brydon Park, limited to one truck in the parking lot;
 - iv. Sendall Gardens, limited to one truck in the parking lot;
 - v. Portage Park, limited to one truck in the parking lot;
 - vi. Penzer Park, limited to one truck in each parking lot, up to a maximum of two trucks in Penzer Park; and
 - vii. Uplands Dog Off-leash Park, limited to one truck in the parking lot.
- b. Food trucks seeking to operate in the City parks listed above, on non-event days or not in conjunction with a one-day event associated with a non-profit or community group, must submit a proposed monthly or annual operating schedule along with a site/location plan for review by the City, and obtain permission to operate and locate according to this schedule and site plan, as approved by the City.

10. As noted above, food trucks seeking to operate in the City must obtain a 'Food Truck' amendment to their Business License. The administration fee for this amendment is \$60.

References:

Policy Number:	CO-77
Policy Owner:	Development Services
Endorsed by:	Senior Management Team
Final Approval:	Council
Date Approved:	May 31, 2021
Revision Date:	
Amendments:	
Related Policies:	
Related Publications:	Business License and Regulation Bylaw; Fees and Charges Bylaw

Map: Food Trucks Not Permitted in Outlined/Shaded Area

