

T 604.514.2800 **F** 604.530.4371

langleycity.ca

TENANT IMPROVEMENT APPLICATION

COMMERCIAL, INDUSTRIAL, INSTITUTIONAL BUILDING DIVISION inspections@langleycity.ca 604-514-2804

		OCATION & PROPERTY I			
Construction Address	s:				Unit #:
Legal Description: Lo	otDL	SEC	TWN	Plan:	
		TYPE OF BUILD	NG		
Commercial □	Industrial □	Institutional □			
		PEOPLE INFORMA	ATION		
INSPECTION CONT	ACT EMAIL:				
Applicant Company	Name:		Contac	t Person :	
Phone:	Cell:	ema	l:		
Address:		City:	Pro	ovince: Po	ostal:
		Contac			
Phone:	Cell:	emai	l:		
Address:		City:	Pro	ovince: Po	ostal:
<u>Contractor</u> Company	y Name:		Contac	t Person :	
Business Licence #:					
Phone:	Cell:	,emai	l:		
Address:		City:	,Pro	ovince:,Po	ostal:
Tenant Business Na	<mark>ame:</mark>	Coi	ntact Person:	Pho	one:
		Building Descri	OTION .		
Building Information	n: No. of Storeys:	Total Building Fl	oor Area:	sq. ft, Unit	Floor Area:
	·	No□ Is there a fire al	arms system	: Yes□ No□	
Adjacent Tenants Location S	Suite # Tenant n	ame		Type of busi	ness
Left	Zarte # Terrarre II	diffe		Type of busi	
Right Rear					
Above Below					
Delow					
New or Relocated P	lumbing Fixtures	: Toilets Basins	_Sinks D	ishwasher Cl	othes Washer
New or Relocated P Bath Tubs Show	Plumbing Fixtures wersHWT	: Toilets Basins FD BFP Hos	_ Sinks D se Bib Lau	oishwasher Cl undry Tubs C	othes Washer other
Bath Tubs Show	wersHWT	FDBFP Hos	se Bib Lau	ındry Tubs C	Other
New or Relocated P Bath Tubs Show Please explain in detail	wersHWT	FDBFPHos	se Bib Lau	ındry Tubs C	Other
Bath Tubs Show	wersHWT	FDBFP Hosping:	se Bib Lau	undry Tubs C	Other
Bath Tubs Show	wersHWT	FDBFP Hos	se Bib Lau	undry Tubs C	Other
Please explain in deta I hereby make an application for granting of the permission appli whatsoever kind, which may in a damage to the sidewalk and/or cubuilding by-law and all other sta	r a Building Permit in accordated for, I/we hereby agree to any way accrue against the sai urb by reason of the building atutes and bylaws in force in	FDBFP Hosping:	co e and declare that the tity of Langley againt tal to, the granting of rmit is applied for, a er acknowledge that	nstruction Value:_ e information provided is cost all claims, liabilities, jud this permit, and I/we agree and I/we further agree to cor the City accepts no respon	omplete. In consideration of the gments, costs and expenses of to pay the cost of repairing any afform to all requirements of the
Please explain in deta I hereby make an application for granting of the permission appli whatsoever kind, which may in a damage to the sidewalk and/or cubuilding by-law and all other sta	r a Building Permit in accordated for, I/we hereby agree to any way accrue against the sai urb by reason of the building atutes and bylaws in force in	ance with the information stated above indemnify and keep harmless the C d City in consequence of, and inciden operations in respect of which this per the City of Langley, and I/we further	co e and declare that the try of Langley againt tal to, the granting of rrmit is applied for, a er acknowledge that a guarantee that a built	nstruction Value:_ e information provided is cost all claims, liabilities, jud this permit, and I/we agree and I/we further agree to cor the City accepts no respon	omplete. In consideration of the gments, costs and expenses o to pay the cost of repairing any aform to all requirements of the
Please explain in deta I hereby make an application for granting of the permission application and the sidewalk and/or cubuilding by-law and all other stainformation contained herein. I un Name of Applicant:	r a Building Permit in accordated for, I/we hereby agree to any way accrue against the sai urb by reason of the building atutes and bylaws in force in	ance with the information stated above indemnify and keep harmless the Cd City in consequence of, and incident operations in respect of which this per the City of Langley, and I/we further so or acceptance of application does not Signature	co e and declare that the try of Langley againt tal to, the granting of rrmit is applied for, a er acknowledge that a guarantee that a built	e information provided is cost all claims, liabilities, jud this permit, and I/we agree nd I/we further agree to corthe City accepts no responding will be issued. Date: Application	omplete. In consideration of the gments, costs and expenses or to pay the cost of repairing any form to all requirements of the sibility for the accuracy of the cost of the c
Please explain in deta I hereby make an application for granting of the permission appli whatsoever kind, which may in a damage to the sidewalk and/or cubuilding by-law and all other stainformation contained herein. I un	r a Building Permit in accordated for, I/we hereby agree to any way accrue against the sai urb by reason of the building atutes and bylaws in force in nderstand that payment of fees	ance with the information stated above indemnify and keep harmless the Cd City in consequence of, and incident operations in respect of which this per the City of Langley, and I/we further so or acceptance of application does not Signature	co e and declare that the try of Langley againt tal to, the granting of rrmit is applied for, a er acknowledge that a guarantee that a built	e information provided is cost all claims, liabilities, jud this permit, and I/we agree nd I/we further agree to corthe City accepts no responding will be issued. Date: Application	omplete. In consideration of the gments, costs and expenses of to pay the cost of repairing any inform to all requirements of the sibility for the accuracy of the part of the sibility for the accuracy of the part of the sibility for the accuracy of the part of the sibility for the accuracy of the part of the sibility for the accuracy of the part of the sibility for the accuracy of the part of the sibility for the accuracy of the part of the sibility for the accuracy of the part of the sibility for the accuracy of the part of the

APPLICATION CHECKLIST FOR TENANT IMPROVEMENTS RECONSTRUCTION/RENOVATION/REPAIR

THE FOLLOWING ITEMS MAY BE REQUIRED.

All plans and information submitted must be of an appropriate scale with sufficient detail to establish compliance with the building code and the bylaws of the city. The plants are to be legible and of suttable quality for archival storage. If you are unable to draw appropriate plans, then you must obtain the services of a qualified person. Drawings will be accepted in either metric or imperial, but all documentation must be consistent throughout in one standard only. PRAWINGS Provide 2 sets of the following drawings (PDF copy may be required for Fire Dept) Required Provided N/A Site Plan (Full site plan showing location of all buildings and your tenant space) Architectural Floor Plan, e.g. 1/4" = 1:0" include all dimensions Existing layout with room uses identified Proposed layout with room uses identified (fully dimensioned) Proposed layout with room uses identified (fully dimensioned) Include door sizes, window locations, future layouts, location of electrical panel & some detectors. X-section including all construction details Firestopping Details Interior partition walls Firestopping Details Firestopping Details Firestopping Details Plumbing (To be sealed & signed by P. Eng. Or schematic drawings by TQ plumber) Fire Suppression (Performance Specification or Full Design Drawings) Electrical Extilighting Emergency Lighting Pull station and tie in to annunciator Reflected Ceiling Plan LETTERS OF ASSURANCE, BC Building Code Schedule A & B's Schedule B & City of Langley Form 2 & Proof of Insurance Architectural Prumbing Fire Suppression (Performance Specification or Full Design Drawings) Electrical OTHER DOCUMENTS: Title Search (within 48 hours of permit application — obtain from BCLTSA office) Letter of Authorization (if applicant is not title owner) Form 1 completed by the Owner Building Code analysis Energy Efficiency compilance Construction in approval	BP NO.:								
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Energy Efficiency compliance Construction Fire Safety Plan	Form 1 completed by the Owner								
Construction Fire Safety Plan	Building Code analysis								
	Energy Efficiency compliance								
Health Protection approval	Construction Fire Safety Plan								
	Health Protection approval								

Note: Any plumbing and/or electrical work must be completed by a trades qualified professional. Appropriate permits are required.