



CRIME PREVENTION COMMITTEE

THURSDAY, MARCH 31, 2022 AT 6:00 p.m.

Via Electronic Video Conference

This meeting will be conducted by electronic means. For information on how to attend this meeting please visit the Committees & Task Group webpage at langleycity.ca

A G E N D A

1) AGENDA

Adoption of the March 31, 2022 agenda.

2) MINUTES

- a) Adoption of the minutes of the Crime Prevention Task Group meeting held February 24, 2022.

3) FOR INFORMATION

- a) Crime Prevention Task Group > Crime Prevention Committee
- New Committee Terms of Reference

4) DISCUSSION

- a) 2022 Work Plan Item – Mail Theft Reduction Program (deferred from February meeting)
Create a subgroup and determine action for this initiative

- b) Adoption of the 2022 Annual Work Plan

Motion:

THAT the Crime Prevention Committee approve the 2022 Annual Work Plan

- c) Sub-Group Reports:

- Know Your Neighbour Campaign: Heather, Mary, Lew, Scott & Paul
- Social Media: Scott & Natalie
- Innovative Crime Prevention for Business: Ken, Heather & Andrew

4) **STANDING ITEMS**

- a) RCMP Crime Map Analysis – February
 - i. Review current trends in Metro Vancouver crime that could impact Langley City.
 - ii. Quarterly Statistic Review
- b) Crime Prevention Flyer Outreach Project
 - i. Community Flyer – “Online Reporting” Content Review – April distribution – ***Item will be presented on Table***
Don Osborne
 - ii. Community Flyer – Determine 6 Topic Ideas
 - 1. Theft from Auto – Ms. Giuriato – late May distribution
 - iii. Business Flyer – Determine 3 Topic Ideas

5) **ROUND TABLE**

ADJOURNMENT

2022 MEETING DATES

Apr 28, May 26, Jun 23*, Jul 21*, Sep 22*, Oct 27, Nov 24

** indicates the meeting is rescheduled from its usual date*

Please notify Paula Kusack at pkusack@langleycity.ca if you are unable to attend the meeting.



MINUTES OF THE CRIME PREVENTION TASK GROUP

HELD REMOTELY VIA VIDEO CONFERENCE

THURSDAY, FEBRUARY 24, 2021
AT 6:01 P.M.

Present: Councillor Nathan Pachal, Chair
Councillor Paul Albrecht, Co-Chair

Ken Dennis, Chamber of Commerce
Mary Kydd, Senior Representative
Don Osborne, Member at Large
Scott Thompson, Member at Large
Lew Murphy, Member at Large
Natalie Selvage, Youth Member
Heather Giuriato, Downtown Langley Business Association

Staff: Paula Kusack, Deputy Corporate Officer
Dave Selvage, Community Safety Manager
S/Sgt Dave Brown, RCMP

Regrets: Andrew Brumby, Member at Large
Valerie Frolander, Member at Large

The Chair began by acknowledging that the land on which we gather is the traditional unceded territory of the Katzie, Kwantlen, Matsqui and Semiahmoo First Nations

1) **AGENDA**

It was MOVED and SECONDED

THAT the February 24, 2022 agenda be adopted as circulated.

CARRIED

2) **MINUTES**

It was MOVED and SECONDED

THAT the January 27, 2022 minutes of the Crime Prevention Task Group meeting be adopted as circulated.

CARRIED

3) **DISCUSSION**

- a) Annual Work Plan
 - i. Confirm & prioritize actions items
 - ii. Assign action items

The Chair reviewed the content of the annual workplan derived from the brainstorming session that took place at the January meeting. He suggested that members take ownership of actions that interested them and work with others in a subgroup to improve efficiency in tackling the initiatives.

He advised the subgroups would have the support / resources of the whole Crime Prevention Task Group and staff as needed.

The group discussed the option of conducting a door-to-door versus a pop-up event for the 2022 Know Your Neighbour campaign. Majority agreed that a pop-up event may be more palatable by the public considering that COVID still needs to be considered.

Discussion continued about how to recruit volunteers to work a booth/tent at a pop-up event.

Ideas included:

- Social media, newsletter, website
- A flyer which includes a link to more detailed information

Action Item 1: Know Your Neighbour Campaign pop-up event subgroup was created and included:

- Ms. Giurato,
- Ms. Kydd,
- Mr. Murphy
- Mr. Thompson
- Co-Chair Albrecht.

ACTION: Report progress coordinating event details at the March 31 CPTG meeting. Determine what resources are needed and the membership can make a request to Council.

It was determined that the KYN event should occur as part of, or in addition to, another larger community event that will be drawing attendance. Staff will inquire what events are planned for spring and summer.

Further discussion ensued about different aspects of the campaign including:

- Contact strata presidents/managers and ask them to forward an invitation to the event to their residents (can pick up 20-30 households through one contact person)
- Information package content – staff will forward the package content used in the last campaign (2019) for information.
- Give-aways / draw for prizes - entice resident attendance and campaign volunteers

- Use existing crime prevention distribution list, Chamber & DLBA connections to fan out information about the upcoming campaign and/or to recruit volunteers to work the booth at the event.
- Consider other outreach ideas to reach volunteers and attendees
- Include business related crime prevention ideas/content

It was noted that the most popular item from 2019 was the foldable trail map.

ACTION: Staff will inquire if there is enough trail map stock to use them again this year.

Action Item 2: Innovative Crime Prevention for Business subgroup was created and included:

- Mr. Dennis
- Ms. Giuriato
- Mr. Brumby was appointed in his absence as he has previously expressed interest in the content.

The group was tasked with considering ways to support crime prevention related to business. It was noted by the Co-Chair that he Co-Chairs the City's Economic Development Task Group and he will advise of any opportunities where the groups can assist one another to tackle 'big picture' items.

Action Item 3: Social Media subgroup was created and included:

- Natalie Selvage
- Scott Thompson

The group was tasked with considering ways to use social media presence in a general sense related to crime prevention education and ways to effectively share crime prevention information electronically. Increase community engagement in crime prevention.

Action Item 4: Mail Theft Reduction Program.

The Chair noted that Council is considering an amendment to the Crime Prevention Task Group terms of reference in March and this item is proposed to be added to the mandate of the group.

ACTION: Therefore, this item was deferred to a future meeting for discussion if the new Terms of Reference are adopted by council.

Action Item 5: Relate crime analyst property crime statistics (map) to broader trends in the region. Create messaging to counter anticipated crime.

SSgt Brown noted that there would be a benefit to task group members to hear the perspective of the crime analysts, who create the statistics map for the group.

ACTION: Staff will arrange a presentation.

Determining flyer topic ideas was deferred to the March meeting.

ACTION: At the conclusion of the discussion the Chair suggested that each subgroup meet to discuss their respective topics and determine what action they would like the group to take, and then report back at the March 31 task group meeting.

If task group members haven't volunteered to a subgroup and would like to they can contact staff to do so.

4) STANDING ITEMS

- a) RCMP Crime Map Analysis – January
a. Review current trends in Metro Vancouver crime that could impact Langley City.

SSgt Brown reviewed the statistical map noting the addition of the shoplifting stat. He further noted that the RCMP are continuing to work at ways to identify chronic offenders and then focus resources on them.

The Chair suggested that the group could benefit from a presentation from the RCMP about shoplifting prevention strategies and raise awareness about what we can do as a community to help prevent catalytic converter theft. It was noted this information could be part of the information package handed out at the Know Your Neighbour event.

SSgt Brown agreed and noted that the RCMP can provide information about awareness of many types of crimes at the event.

There was discussion about how crime prevention is about getting to the source of why people commit crimes. Drug addiction is part of that. Drug addicts have difficulty maintaining employment, however they need to pay for their addiction and for that they sometimes turn to crime. They need support. There was discussion about why domestic violence and drug offenses are not included on the crime statistic map and SSgt Brown noted that if the task group has interest in those statistics, he can look in to adding them. He will inquire about getting a second map for this purpose and report back.

ACTION:

It was noted that reporting is key to identifying offenders and tracking offences.

In response to an inquiry about what the task group can do to make the most impact in the community and support the RCMP, SSgt Brown noted that encouraging residents to get involved in their neighbourhoods is key. Helping neighbours, watching out for neighbours. If there is a problem property in your neighbourhood, report it. Report anything suspicious that you see. The RCMP will work with partners, like City bylaws, to tackle the issues that are reported. Encourage residents to improve the security of their private property, target harden.

Discussion continued about open drug use and crime in the community. It was noted that if issues are related to poor building design that creates opportunities for crime, the RCMP can assist by conducting a CPTED (Crime Prevention Through Environmental Design) review free of charge and recommend changes that can help mitigate issues.

ACTION: Staff will connect Mr. Dennis and SSgt Brown to discuss the possibility of a CPTED review.

b) Crime Prevention Flyer Outreach Project

i. Community Flyer - 6 Topic Ideas

As Theft from Auto continues to be a prevalent crime in the community it was suggested that the next flyer topic address it. "Theft from Auto – What can be done to protect against theft from auto?"

ACTION: Ms. Giuriato volunteered to write the content.

ACTION: Mr. Osborne volunteered to write content for the topic of CPTED & Online Reporting of Crime

ii. Business Flyer – 3 Topic Ideas

6) **ROUND TABLE**

a) March 2, 10am Foot Patrol

It was noted that if others are interested in participating in a foot patrol to contact Ms. Kusack and she will coordinate another date/time.

ACTION: It was suggested that the group could benefit from a presentation from the Community Safety Manager to help understand how to eliminate preventable crime. Perhaps touch on trends in crime from the bylaw perspective, bylaw statistics.

A discussion ensued about ways to educate the public with general crime prevention ideas and the following suggestions were made for consideration:

- Potential Flyer Topics:
 - Whose Job Is It? – identifying who to call / report to for common problems and issues that arise in the community.
 - Top 10 Frauds to Know About
 - Programming space with positive activity
 - Internet / Cyber security
- Use the dog walking community to connect with the general public to share crime prevention information as they are out on the streets daily and talk to lots of people
- Consider sending KYN packages to assisted living communities like Harrison Landing and Langley Lodge
- Consider coordinating evening walks among neighbourhoods. Encourage people to get to know their neighbours and their neighbourhoods after dark. "Buddy Walks", to get people into the streets and taking an active role in keeping their own streets safe.

- Consider ways to promote an organized walk to get people together, like a Block Watch idea, connect neighbours.

ACTION: Staff will email a document related to that issue called “Whose Job is it?” that notes who to call for common issues.

Mr. Dennis invited the RCMP to be a key speaker at a Chamber dinner meeting that would be focused on crime prevention for business. He will connect with SSgt Brown to coordinate.

There was discussion about the scope of the Know Your Neighbour event, the desired outcome or ultimate goal and a matrix to track and measure success.

ACTION: It was noted that when the KYN subgroup determines the goals of the campaign that Mr. Dennis will create a draft write up to ask businesses for ‘give-away’ donations.

The task group will review the content for overall approval before distribution. All members agreed that tracking success is an important part of the campaign to ensure the efforts made are making a difference in the community.

SSgt Brown noted that the RCMP lost a lot of their volunteers when COVID shut down all their programs. They are looking to bring them back and to get programs up and running again, ie: Block Watch captain training and returning the City Community Police Office to regular hours, 5 days a week. Slowly these services will be put back in place. The KYN campaign pop up event will be a great opportunity to build the volunteer base back up.

Criminals don’t like crowds, so any way of connecting the community is a great crime prevention strategy!

MOVED AND SECONDED

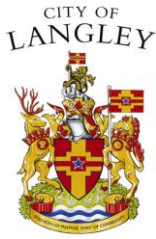
THAT the meeting adjourn at 7:25pm.

CARRIED

CHAIR

Certified Correct:
pdk

DEPUTY CORPORATE OFFICER



Terms of Reference Crime Prevention Committee (CPC)

1.0 Background:

Crime Prevention

Crime prevention looks at people who are not involved in criminal activity and asks, “What can we do to make sure they never come into conflict with the law?” Crime prevention also looks at places and situations which are not yet troubled by much criminal activity and asks, “How can we make sure crime never becomes a significant problem here?”

Crime prevention can be broken down into people-, place- and situation-oriented strategies. The people-oriented strategy is usually known as “crime prevention through social development,” or CPSD¹. Place-oriented strategies are known as “crime prevention through environmental design,” or CPTED². When combined with situational approaches, these strategies form a holistic and effective crime prevention package.

Situational crime prevention looks at particular circumstances in which people interact with one another and with the built environment, identifies particular risky combinations, and looks for solutions specific to those situations. Solutions may include:

- Increasing the effort required to commit a crime, making it less attractive;
- Increasing the risk of being caught;
- Reducing the potential rewards of crime;
- Reducing provocations and temptations;
- Removing excuses for committing crime.

¹ CPSD involves long-term, integrated actions that deal with the root causes of crime. It aims to reduce risk factors that start people, particularly children and youth, on the road to crime, and to build protective factors that may mitigate those risks. CPSD works at making people healthy, responsible and resilient and promotes community values about non-violence and respect for other people and their property, and helps young people resist peer pressure and make good decisions.

² CPTED relates to places and things, the “built environment,” which can be either targets of criminal activity or the location where crime takes place. The proper design, effective use and maintenance of the built environment can lead to a reduction in the incidence and fear of crime, and an improvement in quality of life. Through the effective use of CPTED principles, crime, nuisance behaviour and the fear of crime can be reduced.

Some of these solutions involve a combination of people-oriented and place-oriented strategies that overlay with crime prevention through social development or environmental design.

Community Defense Model Program

This model is characterized by a collective effort of neighbourhood residents who can be organized to act collectively in an effort to reduce the opportunity for crime by assuming a more vigilant and proprietary concern over their neighbourhood. Principles include:

- Community-based;
- Informal social control;
- Local collective action;
- Behaviour reinforcement or modification;
- Situational crime prevention measures.

A community was suffering from a number of problems including drug trafficking, vandalism, litter, burglary, derelict housing stocks, etc. A consortium of local residents, community groups, as well as police and city agencies organized a ‘block club’, established to take ownership, resolve neighbourhood issues and to nurture social cohesion and informal social control. Residents were organized and trained by the police to identify, record and report suspected criminal activity on their blocks. Residents also worked with faith-based group to develop standards of conduct for the community.

2.0 Mandate:

The mandate of the Committee includes:

- Continuing to advance media messaging around crime prevention and community defense model programs in collaboration with the City’s Communication Officer
- Continuing with the “Know Your Neighbour” campaign concept
- Recommend crime prevention programs that facilitate crime reduction
- In partnership with the Community Police Office, promoting and educating residents about existing RCMP programs such as Block Watch, crime prevention such as CPTED, and community defense model programs such as neighbourhood gatherings.
- In partnership with the Community Police Office, Downtown Langley Business Association and Chamber of Commerce, promoting and educating business owners about existing RCMP programs, crime prevention, and community defense model programs.

- Requesting presentations from the RCMP and local non-government agencies to educate members about on Crime Prevention and Community Defense Model programs, strategies, and issues.
- Aligning with the strategic plan in creating new protective and supportive services through exploring opportunities for the Community Liaison Officer, Block Watch and other activities that help everyone feel safe and supported.

3.0 Composition:

3.1 Membership will strive to reflect the diversity of the community, with experience, knowledge, and expertise applicable the Committee's mandate taken into consideration.

3.2 Membership:

- Two non-voting members of City Council to be appointed by Council who will act as Chair and Co-Chair of the Committee
- Six Community-at-large members to be appointed by City Council
- One member from the Downtown Langley Business Association
- One member from the Greater Langley Chamber of Commerce
- One member from the youth community
- One member representing the Indigenous community
- Two members representing Langley City social service providers

3.3 Chair Responsibilities:

- Facilitating meetings in accordance with rules of procedure outlined in the current Council Procedure Bylaw;
- Ensuring the Committee does not deviate from the agenda for the meeting;
- Maintaining decorum and respectful discussion;
- Encouraging participation in discussion topics and questions;
- Being open-minded and allowing for a variety of opinions to be heard;
- Calling for votes and/or seeking consensus as applicable;
- Working alongside the Staff Liaison to guide the Committee towards fulfilling tasks/projects identified in the Annual Work Plan and presenting reports to Council, as applicable;
- Acting as spokesperson for the Committee to Council.

3.4 Member Responsibilities:

- Attending and actively participating in meetings as scheduled;
- Being prepared for meetings (reading agenda material prior to meetings)
- Engaging in collaborative, respectful discussions relating to topics on the agenda, including sharing thoughts, opinions, and recommendations;
- Maintaining an open mind and allowing for a variety of opinions to be heard;
- Voting on motions that are put forward by Committee members;
- Notifying the Staff Liaison in a timely manner if they are unable to attend a scheduled meeting.

3.5 In addition to chairing meetings in the absence of the Chair, the Co-Chair may assume chairing duties when deemed appropriate by the Chair.

3.6 Representative(s) from the affiliated agencies/organizations will be requested to provide expert advice when deemed appropriate to assist the Committee to fulfill its mandate.

4.0 Administration:

4.1 A Staff Liaison will be assigned by the Chief Administrative Officer to provide advice as necessary and assist the Committee in carrying out its mandate.

Staff Liaison Responsibilities:

- Arranging and/or providing annual orientation for the Committee members;
- Coordinating preparation of the Committee's Annual Work Plan for approval by Council in January of each year; ensuring Work Plans are in alignment with goals identified in Council's current Strategic Plan;
- Working with the Committee to set timelines for deliverables identified in the Annual Work Plan;
- Scheduling the Committee's meetings;
- Determining agenda items for each Committee meeting with the Chair and relaying to the Committee Clerk for agenda production purposes;
- Attending meetings to providing technical advice and assistance to the Committee;
- Preparing reports in coordination with the Chair to bring forward recommendations of the Committee to Council for consideration.

4.2 A Committee Clerk will be assigned by the Staff Liaison to provide administrative support to the Committee.

Committee Clerk Responsibilities:

- Coordinating and producing all meeting agendas in compliance with requirements of the current Council Procedure Bylaw as they relate to City Committees;
- Attending meetings to take minutes and providing procedural advice to the Chair when requested;
- Producing and circulating minutes of meetings in compliance with requirements of the Current Council Procedure Bylaw as they relate to City Committees;
- Maintaining the official files of the Committee including minutes, agendas, policies, terms of reference, correspondence and other file information, in accordance with the City's records management practices.

4.3 Additional staff and/or consultants may be invited to provide technical advice and assistance.

5.0 Meeting Procedures

Meetings will be conducted in accordance with the City's current Council Procedure Bylaw.

6.0 Reporting Structure:

The Committee will report to City Council through distribution of its minutes and by making recommendations to City Council.

7.0 Accountability:

7.1 The Committee is accountable to City Council.

7.2 In accordance with Council Policy CO-79 Advisory Bodies, the committee shall, in January of each year, prepare and submit to Council for approval, an annual Work Plan outlining the task(s) to be accomplished by the committee during the year. Any updates to the Work Plan shall be submitted to Council for approval.

7.3 The Committee does not have the authority to give direction to staff or to commit to expenditures of funds. Action recommended by the Committee must be done so by resolution to City Council and with their approval prior to implementation.

7.4 The Committee may undertake multiple initiatives. However, the Committee shall undertake only one initiative at a time if staff resources are required.

8.0 Meetings:

The Committee will meet on a regular basis at the call of the Chair.

9.0 Quorum:

9.1 A quorum shall be a majority of the total voting membership.

9.2 In the event that a member or members leave(s) the Committee, during the period of time between when the position(s) is/are vacant and the position(s) is/are filled, quorum will be determined based on the total number of remaining voting members.

10.0 Terms:

10.1 The Committee's membership is ongoing and any external membership on the Committee will be reviewed as required to fill vacancies and ensure effectiveness of the Committee.

10.2 Council may terminate appointments at its discretion.

2022 CRIME PREVENTION COMMITTEE WORK PLAN

Know Your Neighbour – Pop-up Event

- Need to set time-of-year for campaign (June).
- In a park or community event. Location should be based on crime stats.
- Campaign needs to have measurable results: number of signups to Block Watch/City Newsletter, change in crime reporting, change in type of crime.
- Setup would require Langley City staff/equipment support.
- Gather and create all materials/swag bags to support KYN.

Volunteer Outreach

- Find volunteers from various locations such as previous campaigns, members of council, community organizations, other in-person events, schools, and our pamphlets distribution network.

Innovative Crime Prevention Program for Business

- Empower businesses to reduce crime through crime prevention program created in partnership with RCMP.
- Consider ways to support crime prevention related to business
- Program will target area of on-going concerns for Langley City business and have measurable outcomes.

Social Media Program

- Focus on platforms such as Instagram and TikTok. Youth-focused. Needs to create content that is tailored to those platforms.
- Increase community engagement of crime prevention using Facebook.
- Work with City staff to expand crime prevention information on City's website.

Continue "Crime Prevention Tips" Flyer Campaign

- Target: general community – Content: current/topical tips derived from RCMP crime stats/trends
- Target Business Community – Content: crime prevention/reduction tips specific to business/commercial community

Mail Theft Reduction Program

- Work with strata management companies and rental property owners to reduce mail theft. Could include a City-funded incentive pilot program.

Crime Statistic Analysis – Identify trends/problem areas

- Analyse RCMP crime statistic map to target and advance the group's crime prevention initiatives / actions.
- Consider current trends in Metro Vancouver crime & how that could impact Langley City (prevention)

